

Application No. _____
SAINT LAWRENCE KINDERGARTEN
TENTOLOI, BALARAMPRASAD – 759 128
APPLICATION FORM FOR ADMISSION
(Please submit this form to the office without folding it)



Admission for class

01	Name (in BLOCK letters)			
02	Date of Birth (Birth Certificate to be attached)			
03	Gender			
04	Mother Tongue			
	Parents' Details	Father	Mother	
05	Name			
06	Educational Qualification			
07	Profession			
08	Designation			
09	Office Address			
10	Annual Income			
11	Mobile Number			
	WhatsApp No.			
12	Native State:		Religion:	
				Caste (GEN/SC/ST/OBC)
(Kindly provide caste certificate if SC/ST/OBC)				
13	Address for Communication			

14. Has the child a brother or sister at Saint Lawrence School? If yes, specify.

1. Name _____ Class _____ Section _____

2. Name _____ Class _____ Section _____

15. Will the student avail the school bus? **Yes / No**

If yes, specify the place. _____

16. Does the child suffer from any disability? Yes / No. If yes, specify _____

I hereby declare that the information given above is true to the best of my knowledge. I promise to abide by the admission procedure of the school.

(Signature of the parent / legal guardian)

SAINT LAWRENCE KINDERGARTEN, TENTOLOI

Admission notice

Saint Lawrence Kindergarten, Tentoloi is one of the units of the Society of the Divine Word, a minority institution registered under the Article 30 (I) of the Constitution of India. Admissions will be granted to students on a first come first served basis.

However, the following categories will have preference:-

1. Candidates who are Catholics / Christians.
2. Candidates who are siblings of students studying in the school.
3. Candidates who are children of the School Employees.

ADMISSION REGULATIONS

1. Filling up of admission form do not guarantee admission in the school. Admission is purely on the basis of availability of seats based on the category mentioned above.
2. Both the parents and the child must be present at the time of submission of application form to meet the Principal/KG in-charge.
3. A child, seeking admission to Lower KG should have completed 3 and half years, therefore, the date of birth of the child for the LKG must be **01.06.2017** or above as on **1st January 2021**.
4. **Request for transfer of section and choice of class teacher by parents will not be entertained.**
5. **Admission Fees once paid will not be refunded. Think and take right decision.**
6. Bus Pass is subject to the availability of the seats in the bus.
7. Admission will be on first come first served basis. So please be quick.
8. LKG Report card is a must for an admission to UKG.
9. Kindly go through the fee structure put up on the school notice board.
10. Admission fee and other fees paid in Kindergarten is only for KG section. A fresh admission has to be taken in Class 1 paying the admission fee and other applicable fees.

Please read the prospectus carefully before the admission is taken.

The students availing school bus need to pay three months fee along with registration fee at the time of admission.

DOCUMENTS TO BE PRODUCED

1. **Photocopy of the Birth Certificate.**
2. **Photocopy of the Aadhar Card (If not available submit it soon).**
3. **Two Passport size photographs. Please write the name of the student behind the photographs.**

Kindergarten is a separate entity. Hence fees paid here are not applicable to the main school.